

**CHUKWUEMEKA ODUMEGWU OJUKWU UNIVERSITY
(FORMERLY ANAMBRA STATE UNIVERSITY)**

OFFICE OF THE REGISTRAR

POSTAL ADDRESS:

PRIVATE MAIL BAG 6059,

IGBARIAM CAMPUS

ANAMBRA STATE, NIGERIA

INVITATION FOR PREQUALIFICATION

Chukwuemeka Odumegwu Ojukwu University invites interested and reputable Companies / Firms to the Pre-qualification and consideration of tender for the execution of the following projects in the University.

SECTION A:

Lots	Description and Scope of Work	Code
I	(a) Subscription of e-books and e-Journals	
	(b) Procurement of e-Library Software	(a) TETF/UNL/ULI/LIB/11-14/01
	(c) e-Granary Digital Library (5 Locations)	(b) TETF/UNI/ULI/LIB/11-14/02 (c) TETF/UNLOJLI/LIB/11-14/03
II	(a) Documentation/Books Digitization Equipment	
	(b) Academic Content Publication Systems for Chukwuemeka Odumegwu Ojukwu University (ACPSCOOU)	(a) TETF/UNI/ULI/LIB/11 -14/04 (b) TETF/UNI/ULI/LIB/11 -14/10
III	(a) Upgrade of Libraries to e-Library compliant (1 – Igbariam Campus, 2 -Uli Campus, 3 -Faculty of Environmental Science, 4 – Faculty of Engineering, 5 - Awka Campus)	(a) TETF/UNI/ULI/LIB/11-14/05
IV	(a) Other Fibre Network Components/Equipment	(a) TETF/UNI/U.LI/LIB/11-14/08
	(b) System Power Socket Wiring Estimate	(b) TETF/UNI/ULI/LIB/11-14/11

(a) Estimates for Fibre optics cable network with e-Learning Centers at Igbariam Campus

(b) BOQ For Location 2 (Fibre Optic Estimation within e-Learning Center at Uli Campu

(c) Estimates for Fibre Optic Microwave Radio Internet Infrastructures Interconnection Igbariam, Uli, and Awka Campuses.

(a) TETF/UNI/ULI/L1B/11-14/06

(b) TETF/UNI/ULI/LIB/11-14/07

(c) TETF/UNI/ULI/LIB/11-14/09

v

REQUIREMENTS

Competent and interested contractors and suppliers who have requisite experience, equipment and plants, and desire to execute the project(s), are required to submit their firm's profile which must include but not limited to the following documents:

(i) Evidence of incorporation of the company with Corporate Affairs Commission (CAC).

(ii) Evidence of compliance certificate with Industrial Training Fund (ITD) Act No 19 of 2011.

(iii) Evidence of current company tax clearance certificate for the past three years (i.e. 2014, 2015, 2016).

(iv) Evidence of VAT certificate and VAT remittances to Federal Inland Revenue Services (FIRS).

(v) Evidence of contractor's registration in the bureau of Public Procurement's National Database of Contractors, Consultants and Service Providers.

(vi) Evidence of previous similar projects undertaken in the past FIVE (5) years including verifiable scope of project, site of project, contract sum, evidence of successful completion of such projects in record time (showing interim/final valuations and payment certificates).

(vii) Evidence of current audited accounts of the firm for the past THREE (3) years (i.e. 2014, 2015, 2016).

(viii) Evidence of possession of plants and equipment and a listing of such equipment as possessed/owned or easily accessible for ease of verification. State location of plants and equipment for ease of verification.

(ix) Evidence of financial capability and banking support (bank references), bank statement of accounts for the last three months and letter authorizing the University to verify same from the bank.

(x) Evidence of enrolment with the University as a Contractor showing the category of enlistment.

(xi) Sworn affidavit that (a) Firm is not bankrupt (b) None of the Directors is an ex-convict or bankrupt.

(xii) Evidence of current Pension clearance certificate from PENCON.

(xiii) Please state clearly your company's full address, GSM/phone number and email address for easy communication.

METHOD OF APPLICATION

All applications should be packaged in the listed order (i – xiii) above.

Eligible Companies/Firms who desire to be pre-qualified for these projects are required to prepare and submit their pre-qualification documents in ONE (1) hard copy and ONE (1) soft copy in a sealed envelope clearly indicating on the top, the chosen description/scope of work as well as the code of the chosen lot, and addressed to:

**The Registrar,
Chukwuemeka Odumegwu Ojukwu University,
P.M.B. 6059
Igbariam Campus,
Anambra State.**

DEADLINE FOR SUBMISSION

Pre-qualification documents should be registered and thereafter dropped into the Tender Box at the Registrar's Office, Chukwuemeka Odumegwu Ojukwu University, Igbariam Campus, **not later than 4:00pm, Friday, 4th August, 2017**. Pre-qualification documents shall be opened **on Monday, 7th August, 2017, at 11:00am** in the Council Chamber of the University at Igbariam Campus. All Contractors/Firms will be notified

of the pre-qualification result in writing. Successful and pre-qualified contractors shall therefore be invited to collect the tender and bid documents from the Director of Physical Planning, Chukwuemeka Odumegwu Ojukwu University, Igbariam Campus. While returning, respective tender documents, the tenderers/bidders shall be required to pay the stipulated NON REFUNDABLE tender fee of N100,000.00 (one hundred thousand naira only) in Ecobank, Fidelity Bank or Zenith Bank and obtain certified Bank Teller and convert the Bank Teller into a receipted evidence of payment from the Revenue Unit of the University Bursary. Certified ten copies of the receipts of all payments must be attached. The completed tender documents should be returned **not later than Monday, 21st August, 2017 at 4:00pm**. Opening of Tenders shall be held **on Tuesday, 22nd August, 2017 at 11:00am** in the Council Chamber of the University at Igbariam Campus.

ENQUIRIES

All enquiries should be directed to:

**The Registrar,
Chukwuemeka Odumegwu Ojukwu University,
P.M.B. 6059
Igbariam Campus,
Anambra State.**

Please note that response to this invitation shall not oblige the University to consider any responding Company/Firm for pre-qualification. All costs incurred as a result of response to this invitation and any subsequent requests for information shall be borne by the responding Company/Firm.

**O.R. A. OKECHUKWU, mnim, fcai
Registrar**